

Invoicing Review and Send Page

← Invoices

Create New Invoice

Required*

Invoice details

Send to:

Test Developer

test.developer@tester.com

(888) 888-5555

Test Developer Build, Test Dev, GA 22222

[Remove](#)

Reference #*

Int-001

Payment due date

Upon Receipt

▼

Sale details

Itemized invoice

Quick charge

[apple x 1](#)

\$5.00

[Pear x 1](#)

\$10.00

Add an item

+ Add custom item

Subtotal

\$15.00

[Add order discount](#)

Tax

\$0.60

[Add service charge](#)

Convenience fee

\$3.50

Total

\$19.10

Note

Add a note

0/200 characters

Invoice delivery

Invoice sent to

Test Developer

test.developer@tester.com

1. Customize your invoice message

Review and Send Invoice

Communication Preference

Invoice delivery method

Email invoice to

test.developer@tester.com

☒ Copy and share invoice link

Email customization

Message

Hello Irine,
This is the invoice for your next order, which will be delivered to your store on Monday

102/250 characters

Preview

Email

Payment page

The invoice for Test is ready for review and payment

Hello Irine, This is the invoice for your next order, which will be delivered to your store on Monday

\$18.70

Due March 30, 2026

To

Test Developer

test.developer@tester.com

From

Ghost Of Yotel Studio

anish.andrewdev@clover.com

Pay Invoice

Invoice #inv-0021

Item details

apple

\$5.00

Pear

\$10.00

Subtotal

\$15.00

Tax

\$0.60

Convenience Fee

\$3.50

Total

\$18.70

Pay Invoice

Back

Send

2. Review & Send button

3. Preview invoice before sending

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